



Welcome to goFLUENT Language Academy

Get ready to boost your language skills
with goFLUENT.

Start learning today 🚀

Your learning plan

Phonetics

Countable

ALPHABET A or An

ALPHABET The alphabet

ALPHABET A or An: A review

NOUNS

NOUNS

BE COL

Latest videos

HOW TO LIVE BETTER Fitness talk: Vorbis related to exercis...

SPACE Space-based solar power

WORK Malcolm Gladwell Common hiring...

WORK Malcolm Gladwell Common hiring...

[Browse all videos](#)

Browse all articles

MANAGEMENT What to do when stakeholders hav...

TECHNOLOGY, BUSINESS The EV-Shopify Alliance

- Language Essentials >
- Professional Skills** >
- Jobs & Industries >
- Global Communication >
- Trends & Interests >

Business Writing

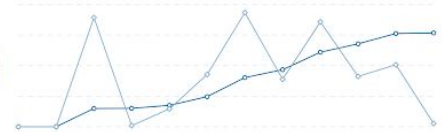
Leadership

Meeting

Negotiation

Phone Calls

Presentations



Contents:

- Access Language Academy: SumTotal
- Start Learning on Language Academy: Onboarding Process
- Start learning on Language Academy: Proficiency Test
- Start learning on Language Academy: Learning Plan
- Start learning on Language Academy: Assigned Resources
- Explore eLearning resources with ease
- Completing activities
- Track your language learning

Access Language Academy: SumTotal

Ready to get started? Here's how:

1. Log into SumTotal
2. In the search bar, type "goFLUENT"
3. Click on the goFLUENT course
4. Hit START and you're in!

The image displays three screenshots of the SumTotal Learning Management System (LMS) interface, illustrating the steps to access the goFLUENT course.

Top Screenshot: Shows the main dashboard with a search bar at the top right. The search bar is highlighted with a yellow box, and the word "Learning" is visible next to it. Below the search bar, there are several colored tiles representing different activity types: 10 Initial Incomplete Activities, 0 Incoming Activity, 1 Critical Activity, 4 Assigned Activities, 6 Ongoing Activities, 0 Required Certification, and 1 Overdue Activity. The left sidebar contains navigation links: Expand, Home, Timeline, and Library.

Middle Screenshot: Shows the search results for "goFLUENT". The search bar at the top contains "goFLUENT". Below the search bar, there are filters for "MY FILTERS" (Enter new filter name, CANCEL, SAVE SEARCH) and "Activity Type" (Activity Type, Online Course (1), Activity Availability, Start Date). The search results show 1 of 1 results for "goFLUENT", which is an "ONLINE COURSE" titled "GoFluent". The course is listed with a "START" button. The left sidebar is visible on the left side of the screen.

Bottom Screenshot: Shows the details page for the "GoFluent" course. The course is listed as "ONLINE COURSE" and "GOFLUENT IN PROGRESS". The course is listed with a "START" button. The left sidebar is visible on the left side of the screen. A yellow arrow points to the "START" button.

Start learning on Language Academy: **Onboarding process**

4 of 6

Which industry do you work in?
You may choose up to 3.

- Advertising
- Aerospace & Aviation
- Agriculture
- Automotive
- Chemical
- Construction
- Education & Training
- Energy & Mining
- Financial Services

5 of 6

What is your job function?
You may choose up to 3.

Creative & Design

- Accounting & Finance
- Administrative
- Business Development
- Consulting
- Creative & Design
- Customer Service
- Engineering
- Executive & Management

Next

On your first login, you'll be guided through a brief **onboarding process** to help us tailor the course and its content to your preferences.

You will need to select at least 2 and up to 3 options on each question.

Start learning on Language Academy: Proficiency Test

Your first step is the Proficiency Test. It gives you a valuable snapshot of your language skills.

Your learning plan

Get smarter recommendations

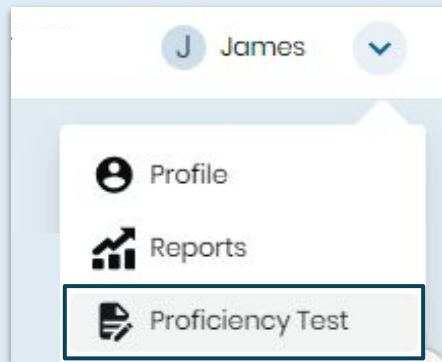


Your current level is **A1**

Take the test, check your progress and get personalized recommendations.

- **Ensure your audio works.**
- Set aside **around 25 minutes**.
- Pause and **resume as needed**.
- Earn a **downloadable certificate**.

Find it in your learning plan or in the dropdown menu next to your name.



Start learning on Language Academy: Learning Plan



Your learning plan

Basics Phonetics Grammar Countable

ALPHABET A or An A1

ALPHABET The alphabet A1

a ALPHABET A or AN: A review A1

NOUNS Nouns be col A1

Latest videos Browse all videos

HOBBIES, VERBS, LIFESTYLE Fitness talk: Verbs related to exercis... A2

ENERGY Space-based solar power B2

PEOPLE Malcolm Gladwell: Common hiring... C1

PEOPLE Malcolm Gladwell: Common hiring... C1

Latest articles Browse all articles

LIFESTYLE, SERVICES Ticket for visitors in Venice A2

ENVIRONMENT, RETAIL People rent clothes in Amste... A2

MANAGEMENT What to do when stakeholders hav... C1-C2

TECHNOLOGY, TELECOMMUN... The EY-Shopify Alliance A2-B2

Your learning plan is right at the top, making it easy to kick off your language journey.

Select an activity to begin learning.

Start learning on Language Academy: **Assigned Resources**

goFLUENT Browse What do you want to learn today? Home Training Jamie

Your learning plan

English B2: Course 1 Due on mars 31

0 out of 20 activities completed • Minimum score: 70%

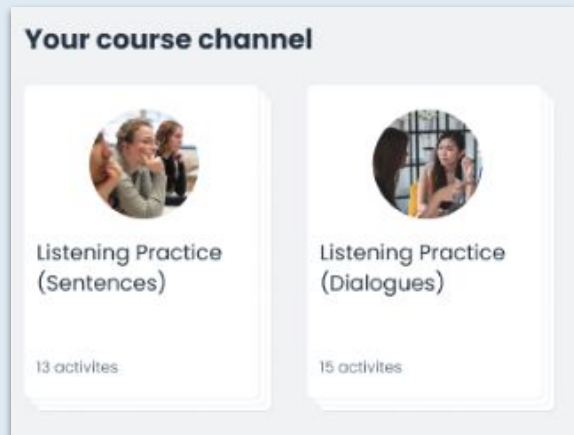
- SOCIAL ENCOUNTERS, CONVERSATION...** ✓
How to start a conversation
B2
- SOCIAL ENCOUNTERS, CONVERSATION...** ✓
How to make small talk
B2
- GREETINGS AND INTRODUCTIONS, SO...** ✓
How to converse politely with a new...
B2
- Speaking with confidence** Due on avril 30
- Diversity and Inclusion** Due on avril 30

View other courses

Your compulsory courses or activities will appear in your learning plan. Assigned resources in your learning plan can have expiration dates. Make sure you complete them with enough time.

Your learning plan is your priority.

Your course channel



Your course channel will appear below your learning plan. You can find **additional courses** here to enrich your training.

Use your course channel after you have completed assigned resources from your learning plan.

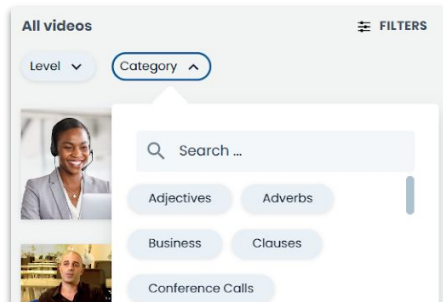
Explore eLearning resources with ease

Use the search bar at the top of Language Academy to enter a search term.
(Select “What do you want to learn today?” and start typing)



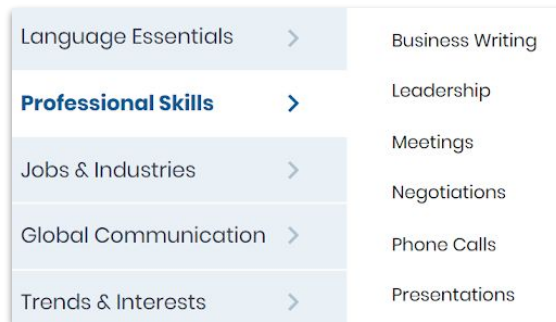
Looking for specific activities?

- Select “Browse all” for any activity type on the homepage.
- Apply Filters to narrow down results by “Level” and “Category”.



Searching for Courses?

Go to the “Browse” menu next to the search bar, pick a category, and explore available courses.



Pick the course or activity that is right for you.

Completing activities

Each activity has several parts. The “Practice” part **must be completed** to finish an activity.

Complete both “Learn” and “Practice” parts

Now viewing

Now

GENERAL SKILLS, DESCRIPTIONS AND OBSERVATIONS

✳ Talking about days

AI

More how-to content

FILTERS

Now

GENERAL SKILLS, DESCRIPTIONS AND OBSERVATIONS

✳ Talking about days

AI

GREETINGS AND INTRODUCTIONS

✳ Greeting people

LEARN

PRACTICE

ACCURACY

80%

SCORE

8 / 10

RETAKE QUIZ

REVIEW ANSWERS

Continue learning

Recommended for you

✳ TOEIC Practice...

P Paul L. • 29 May

Latest videos

LIFESTYLE

✳ The Cannes...

BI

How to know you have completed the “Practice” part:

- You will **see your score**.
- You will see the following buttons: “Retake Quiz” or “Review Answers”.

Don’t stop until you see your score!

Track your language learning

The Training section has the following tabs:

- **History:** Review your completed activities.
- **Saved:** Access the activities you've bookmarked.
- **In Progress:** Finish the activities you started.



Go to Training to keep track.



The Analytics section contains the following:

- **Proficiency certificate:** Download your certificate.
- **Insights:** Track trends in your learning journey.

Go to Analytics to learn more.

